

SELECTBOARD MEETING MINUTES

Tuesday, October 18, 2016, 6:00 p.m, Old Schoolhouse Common

Present: Selectboard members Chris Martin and Andy Perchlik; Town Clerk Bobbi Brimblecombe; Jon Groveman (Planning Commission); Bob Popp (Conservation Commission); Jeff Kantor and Tim Palmer (The Housing Foundation Inc.)

At 6:00 p.m. the meeting was called to order by Chair Andy Perchlik

Minutes: Approved the minutes of October 4, 2016.

Village Designation: Jon Groveman addressed the Selectboard about the application for Village Designation and reviewed the map. He will submit it on behalf of the Town. Andy moved to authorize the Chair of the Planning Commission to submit the application for the Downtown Designation program with the map as presented. Chris seconded – all in favor.

Conservation Commission: The Conservation Commission would like to conduct a natural resource inventory of the town. Bob Popp addressed the Board to discuss the possibility of applying for a Municipal Planning Grant for this project. The Conservation Commission hasn't decided yet if they will be able to apply this year, but they would like the Board's approval in case they decide to apply. The theme for this year is town plan updates, so that would make the application less competitive. Calais and Plainfield have done inventories, and in the future if the three towns applied for a joint grant they would be more competitive. The match varies depending on the size of the grant, up to \$6,000 for a \$20,000 project; it could be funded in the budget, or could be taken from the Conservation fund, but in-kind work can not be counted. Andy moved to approve allowing the Conservation Commission apply for a Municipal Planning Grant to conduct a natural resource inventory, and split the cost match between the Conservation fund and next year's budget.

Planning Commission Clerk: Jon Groveman addressed the Board to request a new clerk for the Board, since Barbara Burkhalter has taken a new position. The Board approved continuing the practice of hiring someone to serve as the clerk for the Planning Commission and also the Development Review Board.

Hollister Hill Apartments: The Housing Foundation Inc. asked the Board to consider sponsoring an application for a grant from the Vermont Community Development Program (VCDP). The grant would have to be to the Town, and the Town would loan the money to The Housing Foundation. This grant represents only part of the required financing. The current buildings will be torn down and the same number of apartments will be built but with fewer bedrooms. Andy moved to approve having the Housing Foundation Inc. initiate the application process, and appoint Bobbi as authorizing official for the grant software. Chris seconded – all in favor. A public hearing will be scheduled for November 15th.

Development Review Board: A member of the DRB will recuse himself from an upcoming application. The DRB Rules of Procedure allow a Planning Commission member to serve as an alternate. Faeterri Silver volunteered. The Board approved having her serve as the alternate.

Stranahan Town Forest: Dan Tetreault, Rich Phillips, and Chris met to look at other options for parking on Jake Martin Road. Dan is going to put numbers together for a few options. Chris will contact some tree removal companies to get prices for removing some large trees. Rich will put together a proposal for the Stranahan committee.

Old Schoolhouse Common: The Selectboard approved a request from the Historical Society to put a sign in the hallway. The Board approved a request from Cynthia Drinkwine to use the gym for dog obedience classes. They authorized a 10% discount if someone rents the gym space on a regular basis and pays a year in advance.

Budget Preparation: The Board will review department budgets on November 15th. The Budget Committee will meet in December to review all of the budgets.

Expenses, Permits & Payroll: Selectboard members read and signed reports for General Expenses and Payroll.

The meeting adjourned at 8:40 p.m.

Respectfully submitted,
Bobbi Brimblecombe, Town Clerk

The foregoing is a true copy of the Minutes of the October 18, 2016 Selectboard Meeting.
A True Record. Attest, _____, Town Clerk
